



Stafford State School  
P&C  
Parents & Citizens Association

## Application for P&C Membership for 2018

### Stafford State School P&C Association

Please complete and return to the P&C Secretary

<b>Name/s:</b>		
<b>Address:</b>		
<b>Home phone:</b>		
<b>Mobile phone:</b>		
<b>Email address:</b>		
<b>Child/ren:</b>		<b>Class:</b>

**I am:**

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare, and my date of birth is: \_\_\_\_\_.

**I am:**

- applying for new membership
- renewing my membership.

**I apply for membership in the Stafford State School Parents and Citizens' Association and I undertake to:**

- a) promote of the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

<b>Signature/s:</b>	<b>Date:</b>
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**P&C Secretary Use**

Date received: ...../...../.....                      Date accepted: ...../...../.....

Secretary's signature: .....                      Entered in P&C Register.



## Code of Conduct for P&C Association

### Stafford State School P&C Association

The Stafford State School P&C represents the families of the school. Its purpose is to support the school in conducting its core business of educating our children. The P&C provides services such as the tuckshop and uniform shops, is a voice for families, advocates alongside and to the school for identified needs and encourages a sense of friendship and community spirit within the school community. The P&C functions to value-add to the resources, opportunities and facilities already provided through the School and Education Queensland.

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

The P&C strives to work as a well-ordered group that promotes interest and facilitates efforts and resources to further improve Stafford State School. A harmonious working environment is essential to the achievement of our goals and to high levels of volunteer contribution and volunteer satisfaction.

As members of Stafford State School P&C we agree to:

- act in the best interest of the total school community at all times
- conduct and present ourselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy
- work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006* and the Department of Education and Training's policies and procedures relevant to P&C Association operations.